

GreylockTalks

Guidelines & Logistics for Presenters

WHAT?

Our mission is to bring diverse experiences and voices to our students to expand their developing academic, career and life perspectives.

WHO?

GreylockTalk guests are Williams professors and community members who have volunteered to share their professional expertise with 9-12th graders and their teachers. The audience size ranges from 15-30 students and often teachers give extra credit for their student to attend.

WHEN?

We host GreylockTalks during the Directed Study period that falls during Block 7 in our school day. It is a 30-minute period (12:19 pm – 12:49 pm), so you should plan your talk accordingly. We ask that you prepare a 20-minute presentation, leaving a few minutes at the end for students to ask questions. (We will work together to confirm a date.)

WHERE?

Our gatherings take place in our school library. We have a podium and a screen for those who need it, as well as access to the Internet for slideshows, though many choose to go without. With your permission, we do video record each StoryTime with the help of our friends at WilliNet, Williamstown's public access station. Your story will be featured on WilliNet's webpage and local channel.

Please sign in at the front desk when you arrive at the school and please plan to arrive 20 minutes before the start of your talk.

***IMPORTANT – Please send along both a TITLE for your Talk as well as a *brief*, one-line description as we use this for our publicity in school two weeks prior to your visit. Send this along to both: xyz

CONTACT

Email address: jessdils@gmail.com Phone: 413-884-4319

Thank you for joining us! We look forward to hearing your story...